

DELHI PUBLIC SCHOOL, SILIGURI

STANDARD OPERATING PROCEDURE

CLASS – 9 – 10

SESSION – 2022-2023

“FOUNDATION OF A CHILD’S CHARACTER IS LAID IN HIS FORMATIVE YEARS “.

THE PARENTS AND TEACHERS SHOULD WORK IN PARTNERSHIP FOR THE ALL ROUND DEVELOPMENT OF THE CHILD.WE ARE LOOKING FORWARD TO YOUR COOPERATION TO GUIDE THE CHILDREN TOWARDS A BETTER FUTURE.

REGULARITY:

1. PLEASE CHECK THE ALMANAC/PARENTS APP AND THE SCHOOL WEBSITE REGULARLY TO STAY UPDATED ABOUT THE LATEST NOTIFICATIONS AND THE ACADEMIC PATTERN OF THE CHILD.
2. THE CHILD SHOULD ATTEND SCHOOL REGULARLY AND MAINTAIN A MINIMUM OF 75% ATTENDANCE AS PER CBSE GUIDELINES.

COMMUNICATION:

1. PARENTS/GUARDIANS ARE REQUESTED TO CHECK THE SCHOOL ALMANAC OF THEIR WARD AND NOTE THE INSTRUCTIONS/REMARKS MADE IT IN. IT SHOULD BE SEEN AND COUNTER SIGNED BY PARENTS DAILY AS A PROOF THAT REMARKS HAVE BEEN READ.
2. PARENTS CAN CONVEY THEIR CONCERNS REGARDING THEIR WARDS –
 - REASON FOR ABSENCE IN THE FORM OF A DIARY NOTES/E-MAIL
 - ACADEMIC PERFORMANCE
 - BEHAVIOURIAL ISSUES
 - ANY MEDICAL CONDITION THAT NEEDS ATTENTION

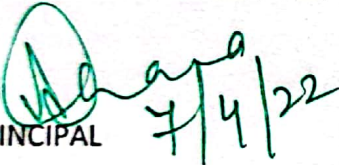
SAFETY AND SECURITY:

1. PARENTS SHOULD ENSURE THAT THEIR CHILD SHOULD CARRY THEIR SCHOOL ID CARD AND BUS CARD EVERYDAY TO SCHOOL.
2. PARENTS MUST ENSURE THAT THEIR WARDS HAVE PACKED THEIR SCHOOL BAGS CAREFULLY FOR THE DAY.
3. NO SHARP OBJECTS NAMELY BLADE, SCISSORS AND METTALIC RULERS SHOULD BE SENT TO SCHOOL.
4. ELECTRONIC GADGETS (MOBILES, I-POD, WATCHES, ETC.) ARE NOT PERMITTED INSIDE THE SCHOOL PREMISES.IF FOUND THEN THE ARTICLES WILL BE CONFISCATED.
5. POSSESSION AND CONSUMPTION OF ALCOHOL, CIGARETTE,TOBACCO PRODUCTS AND ANY OTHER FORM OF INTOXICATING AND ILLEGAL SUBSTANCE IS STRICTLY PROHIBITED.

RESPONSIBILITY:

1. PARENTS TO ENSURE THAT THEIR WARDS ATTEND SCHOOL IN NEAT AND WELL IRONED UNIFORM. PLEASE ENSURE THAT YOUR WARD (PARTICULARLY BOYS) SHOULD HAVE SHORT AND DECENT HAIR CUT.
2. NO STUDENT IS ALLOWED TO WEAR EAR RINGS. GIRLS ARE ALLOWED TO WEAR ONLY SMALL TOPS AND STUDS.
3. NO CHILD IS ALLOWED TO PUT ON NAIL POLISH/TATTOOS/MEHENDI UNDER ANY CIRCUMSTANCES OR DYE HIS/HER HAIR OR APPLY ANY GEL.
4. STUDENTS ARE ALSO FORBIDDEN TO WEAR 'KADAS' WITH THE EXCEPTION FOR SIKH STUDENTS.
5. PARENTS AND THEIR WARDS ARE REQUESTED TO FOLLOW ALL THE RULES, REGULATIONS AND PROCEDURES LAID DOWN BY THE SCHOOL.
6. PLEASE ENCOURAGE YOUR WARD TO SPEAK IN ENGLISH AND PROVIDE HIM/HER AMBIENCE TO IMPROVE SPOKEN ENGLISH.
7. IT IS MANDATORY FOR THE CHILDREN TO SPEAK IN ENGLISH ONCE THEY ARE IN THEIR SCHOOL UNIFORM.

IT IS AN EARNEST REQUEST TO THE PARENTS AND GUARDIANS TO READ THE GENERAL GUIDELINES PROVIDED IN THE SCHOOL ALMANAC.


PRINCIPAL 7/4/22

ANISHA SHARMA